

New Access review lab

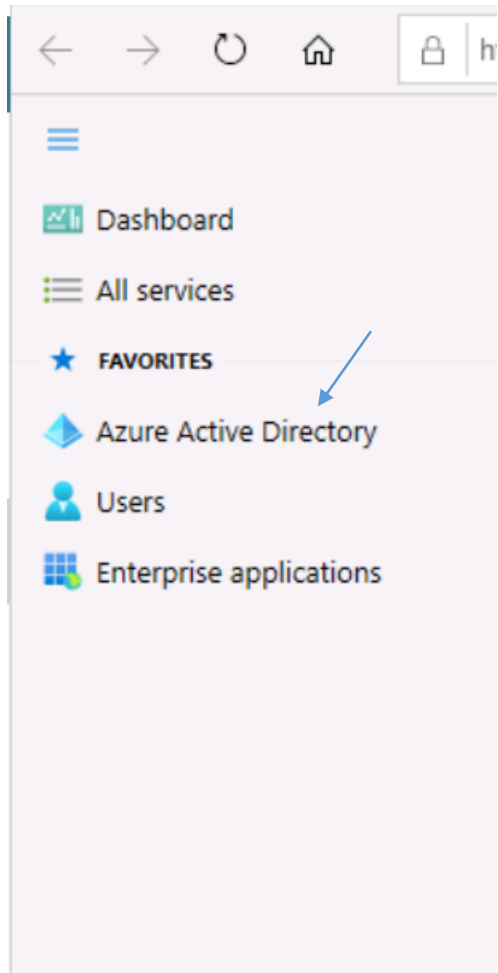


Health ▼

Admin centers

- Security
- Compliance
- Endpoint Manager
- Azure Active Directo...
- Exchange
- SharePoint
- Teams

















← Portal menu


Manage

-  Users
-  Groups
-  External Identities
-  Roles and administrators
-  Administrative units
-  Enterprise applications
-  Devices
-  App registrations
-  Identity Governance
-  Application proxy








← Portal menu


 Getting started


Entitlement management

 Access packages


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 Reports

 Settings

Access reviews

 Overview

 Access reviews

 Programs



Dashboard > Contoso > Identity Governance

Identity Governance | Access reviews ...

 New access review  Columns  Refresh |  Got feedback?

Type ⓘ

Filter by access review type

 Search by name or owner

Name	↑↓ Resource	Status
------	-------------	--------

No access review to display



New access review ...

*Review type *Reviews Settings *Review + Create

Schedule an access review to ensure the right people have the right access to access packages, groups, apps, and privilege

[Learn more](#)

Select what to review *

Select Review 

- Teams + Groups 
- Applications

Show portal menu

Dashboard > Contoso > Identity Governance >

New access review ...

Schedule an access review to ensure the right people have the right access to access packages, groups, apps, and privileges.
[Learn more](#)

Select what to review *

Teams + Groups

Select review scope *

All Microsoft 365 groups with guest users ⓘ

Select Teams + groups


Group *

+ Select group(s)

Select group



 Search

 All Company
allcompany@M365x222164.onmicrosoft.com
Selected

Selected groups

 All Company
allcompany@M365x222164.onmicrosoft.com Remove

 Select



New access review ...

Select what to review *

Teams + Groups 

Select review scope *

All Microsoft 365 groups with guest users ⓘ

Select Teams + groups

Group *

All Company

Scope *

Guest users only

All users ⓘ

Next: Reviews


New access review ...


Determine review stages, reviewers, and timeline below.

Specify reviewers

Select reviewers *

▼

- Group owner(s)
- Selected user(s) or group(s) 
- Users review their own access
- Managers of users

12/08/2021

Specify recurrence of review

Duration (in days) *

Review recurrence *

Start date *



Show portal menu

New access review ...

Determine review stages, reviewers, and timeline below.

Specify reviewers

Select reviewers *

Selected user(s) or group(s)

User(s) or Group(s) *

[+ Select reviewers](#)

Specify recurrence of review

Duration (in days) *

3

Review recurrence *



NestorW@M365x222164.OnMicrosoft.com

Selected



Patti Fernandez

PattiF@M365x222164.OnMicrosoft.com

Selected reviewers



Nestor Wilke

NestorW@M365x222164.OnMicrosoft.com

Remove

Select



New access review ...

User(s) or Group(s) * ⓘ

Nestor Wilke

Specify recurrence of review

Duration (in days) *

3

Review recurrence *

Weekly

Start date *

12/08/2021

End

- Never
- End on specific date
- End after number of occurrences

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Next: Settings



New access review ...

If reviewers don't respond ⓘ

At end of review, send notification to

Enable reviewer decision helpers

No sign-in within 30 days ⓘ

No change ▾

No change

Remove access ←

Approve access

Take recommendations



Advanced settings

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Next: Review + Create



New access review ...

If reviewers don't respond ⓘ

Remove access

At end of review, send notification to

+ Select User(s) or Group(s)

Enable reviewer decision helpers

No sign-in within 30 days ⓘ



Advanced settings

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Next: Review + Create

Select recipients

Search



Alex Wilber

AlexW@M365x222164



All Company

allcompany@M365x22



Allan Deyoung

AllanD@M365x222164

Selected



Diego Siciliani

DiegoS@M365x22216



Isaiah Langer

IsaiahL@M365x222164

Select



New access review ...

Enable reviewer decision helpers

No sign-in within 30 days ⓘ If enabled, system recommends reviewers to deny users who have not signed-in within 30 days. Recommendation accounts for both interactive and non-interactive sign-ins.

Advanced settings

Justification required ⓘ



Require the reviewer to supply a reason for approval

Email notifications ⓘ



Azure AD to send emails to reviewers when an access review starts, and to the review owner when a review completes

Reminders ⓘ



Azure AD will send reminder emails for Access Reviews in progress to all reviewers at the midpoint of the review period

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New access review ...

Advanced settings

Justification required ⓘ



Email notifications ⓘ



Reminders ⓘ



Additional content for reviewer email ⓘ

Additional text shown in the email sent to reviewers. Best practices are to include context on why users are being asked to do this review and where they should go if they have questions.

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New access review ...

[* Review type](#) [* Reviews](#) [Settings](#) [* Review + Create](#)

Name new access review

Review name * ⓘ



Description ⓘ



Confirm access review + create

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Confirm access review + create

Resources

Selected resource

1 group selected

Review scope

Everyone

Reviews

Reviewers

1 selected user(s) or group(s)

Frequency

Weekly

End

No end

Settings

Auto-apply results to resource

Disabled

If reviewers don't respond

Remove access

Action to apply on denied guest users

Remove membership

At end of review, send notification to

1 selected user(s) or group(s)

Decision helpers

Enabled, 30 days with no sign-in activity

Justification required

Enabled

Email notifications

Enabled

Reminders

Enabled

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Create



[Dashboard](#) > [Contoso](#) > [Identity Governance](#)



Identity Governance | Access reviews



[+](#) New access review [☰](#) Columns [↻](#) Refresh | [🗨](#) Got feedback?

Type ⓘ

Filter by access review type



[🔍](#) Search by name or owner

Name	↑↓ Resource	Status	↑↓ Warning	Created On	↑↓
Review2	Group All Company	Not started		12/8/2021	

